

WATTSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
Work Session
June 12, 2023

The meeting of the Board Work Session convened on June 12, 2023 at 7:00 PM at the Wattsburg Area Elementary School.

The Pledge of Allegiance was recited.

Mrs. Britni Burlingham, Mrs. Amanda Farrell, Mrs. Lea Hetherington, Mrs. Nicole Lee, Mr. Shawn Matson, Mr. Steve Morvay, Mrs. Tara Pound, Dr. Andy Pushchak, and Mr. Jeremy Bloeser attended. Dr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator also attended.

Roll Call

Mr. Bloeser announced that the Board met in Executive Session Prior to the meeting this evening for the Annual Safety & Security Report presentation and to discuss the following personnel items: superintendent's annual evaluation, technology department, and administrative positions.

Dr. Berlin shared there will be no school report next week and he has no report for this evening.

Mrs. Bendig gave the Treasurer's Report of the General Fund: \$6,790,651.21; Capital Projects: \$497,897.18 and Cafeteria: \$731,287.73. A review of Checks Already Written - Exhibit A1: \$67,943.30 and Exhibit D - SHS Activity Fund Report: \$83,976.03. A full report will be given at the June 19, 2023 meeting.

Treasurer's Report

The Board discussed the Ratification of the Collective Bargaining Agreement between the WASD and the Wattsburg Education Support Personnel Association. Dr. Berlin commented that Local 2 will be voting on the agreement on Saturday, June 17, 2023. This item to be placed on the June 19, 2023 agenda. Mr. Bloeser announced that the Board will convene in executive session after the work session for the purpose of discussing negotiations.

Collective
Bargaining
Agreement Local
2 WESPA

The Board discussed financial transfers. This item will be placed on the June 19, 2023 agenda.

Transfers

The Board discussed the Proposed Final General Fund Budget for 2023-2024. This item to be placed on the June 19, 2023 agenda. Mr. Morvay shared that the 3.39% increase is fair and appreciates that the increase stayed under the index maximum.

Proposed Final
General Fund
Budget

The Board discussed the Real Property Tax Resolution. This item to be placed on the June 19, 2023 agenda.

Real Property Tax
Resolution

The Board discussed the Per Capita Tax. This item to be placed on the June 19, 2023 agenda.

Per Capita Tax

The Board discussed the Act 511 Per Capita Tax Resolution. This item to be placed on the June 19, 2023 agenda.

Act 511 Per Capita
Tax

The Board discussed the Earned Income Tax (Wage Tax) Resolution. This item to be placed on the June 19, 2023 agenda.	Earned Income Tax
The Board discussed the Realty Transfer Tax Resolution. This item to be placed on the June 19, 2023 agenda.	Realty Transfer Tax
The Board discussed the Local Service Tax Resolution. This item to be placed on the June 19, 2023 agenda.	Local Service Tax
The Board discussed the Act 1 Exclusion Resolution (Homestead/Farmstead). This item to be placed on the June 19, 2023 agenda.	Act 1 Exclusion Resolution
The Board discussed the paving and concrete projects. This item to be placed on the June 19, 2023 agenda.	Concrete and Paving Projects
The Board discussed the Snow Removal Agreement for 2023-2024 with Nelson Trucking. This item to be placed on the June 19, 2023 agenda.	Snow Removal Agreement
The Board discussed the ESS Substitute Additions of Michelle Barnett, Amber Steiger, and Dustin Steiger. This item to be placed on the June 19, 2023 agenda.	ESS Substitutes
The Board discussed the resignations of Susan Green, special education aide for the purpose of retirement, effective June 10, 2023; Keith Miller, high school principal for the purpose of retirement, effective August 28, 2023; Meredith Reininger, school psychologist, effective June 30, 2023 and Samantha Borland, music teacher, effective June 12, 2023. This item to be placed on the June 19, 2023 agenda.	Resignations
<p>The Board discussed the following appointments:</p> <ul style="list-style-type: none"> • Robert Englert as Secondary Principal effective July 1, 2023 and the agreement between Mr. Englert and WASD effective July 1, 2023. • Keagan Yonkers as Elementary Autistic Support Teacher effective August 23, 2023 at bachelor's, step 3. • Ariel Fields as Elementary Teacher effective August 23, 2023 at bachelor's, step 2. • Elizabeth Donikowski as Life Skills Teacher Grade 7 – Age 21 effective August 23, 2023 at master's, step 7. • Emma McDermott as Elementary Teacher effective August 23, 2023 at bachelor's, step 1. • Alyssa Cole as WAMS Learning Support Teacher effective August 23, 2023 at master's +15, step 10. • James Miller as WAMS Teacher effective August 23, 2023 at bachelor's, step 4. • Elizabeth Bille as long-term district daily floating substitute for the 2023-2024 school year at master's, step 2. • Mark Alloway as concert accompanist, vocal ensemble, Graduation and Baccalaureate for the 2023-2024 school year at a rate not to exceed \$2,000. <p>This item to be placed on the June 19, 2023 agenda.</p>	Personnel Appointments

The Board discussed the summer appointments of:

- Lynn Orton as Special Education Extended School Year Teacher for the 2022-2023 ESY Program.
- Jamie Trayer as summer maintenance help effective June 12, 2023

Summer
Appointments

- The Board discussed the following conference requests:
- Erica Fox to attend PA STEEL Standards into Assessment June 19-22 and August 14 – 26, 2023 in Edinboro, PA at an estimated cost of \$892.89 Funds from Professional Development, Instructional Travel.
- Lauren Zamperini to attend PA STEEL Standards into Assessment June 19-22 and August 14 – 26, 2023 in Edinboro, PA at an estimated cost of \$1,080.87. Funds from Professional Development, Instructional Travel.
- Lauren Fye to attend PA STEEL Standards into Assessment June 19-22 and August 14 – 26, 2023 in Edinboro, PA at an estimated cost of \$1,099.21. Funds from Professional Development, Instructional Travel.
- Matthew Calabrese to attend PA STEEL Standards into Assessment June 19-22 and August 14 – 26, 2023 in Edinboro, PA at an estimated cost of \$146.72. Funds from Professional Development, Non-Instructional Travel.
- Megan Shindledecker to attend Education First Madrid Training Tour on October 5-9, 2023 in Madrid, Spain at an estimated cost of \$240. Funds from High School Instructional Professional Education Services.
- David Segoviano to attend PSMLA Fall Conference November 2-4, 2023 in Seven Springs, PA at an estimated cost of \$1182.98. Funds from Professional Development/substitute accounts.

Conference
Requests

This item to be placed on the June 19, 2023 agenda.

The Board discussed the Superintendent's 2022-2023 Annual Performance Evaluation. This item to be placed on the June 19, 2023 agenda.

Superintendent's
Annual
Performance
Evaluation

The Board discussed the tuition reimbursements. This item to be placed on the June 19, 2023 agenda.

Tuition
Reimbursement

The Board discussed the College in High School MOA between Wattsburg Area School District and the Wattsburg Education Association. This item to be placed on the June 19, 2023 agenda.

College in High
School MOA

The Board discussed the approved attendance for travel reimbursement for all PDE related meetings and the various meetings for staff members. This item to be placed on the June 19, 2023 agenda.

Attendance for
Meetings for Staff

The Board discussed the job descriptions for Information Technology Systems Supervisor, Information Technology Systems Network Administrator, and Information Technology Systems Technician. This item to be placed on the June 19, 2023 agenda.

Job Descriptions

The Board discussed the Act 93 Agreements for Matthew Harman, Information Technology Systems Supervisor, Joshua Thayer, Information Technology Systems

Act 93
Agreements

Network Administrator and Matthew Calabrese, Elementary Assistant Principal.
This item to be placed on the June 19, 2023 agenda.

The Board discussed the Wattsburg Area School District Organizational Chart.
This item to be placed on the June 19, 2023 agenda.

Organizational
Chart

The Board discussed the second reading of the following policies:

- 800 Records Management
- 830 Security of Computerized Personal Information/Breach Notification
- 830.1 Data Governance – Storage/Security

Second Reading
of Policies

This item to be placed on the June 19, 2023 agenda.

The Board discussed the agreement between the Caring Place and Wattsburg Area School District. This item to be placed on the June 19, 2023 agenda.

Caring Place
Agreement

The Board discussed the Refocus Room Service Contracts with Sarah Reed for the 2023-204 school year. This item to be placed on the June 19, 2023 agenda.

Refocus Room
Sarah Reed

The Board discussed the SAP/Mental Health Agreement with Sarah Reed for the 2023-2024 school year. This item to be placed on the June 19, 2023 agenda.

SAP/Mental Health
Agreement Sarah
Reed

The Board discussed the SAFE Program at PennWest to be funded through ARP-ESSER Grant Funds. This item to be placed on the June 19, 2023 agenda.

SAFE Program

The Board discussed the weekly field trips for Extended School Year students for the Summer of 2023 Extended School Year Program. This item to be placed on the June 19, 2023 agenda.

Field Trip Requests

The board discussed the transportation to PennWest Campus for SAFE Program July 10 – August 3, 2023 to be funded through ARP-ESSER Grant Funds. This item to be placed on the June 19, 2023 agenda.

SAFE Program
Transportation

The Board discussed Amy Chapman and Noah Runser as additions to the WASD Volunteer List. This item to be placed on the June 19, 2023 agenda.

Volunteer
Additions

The Board discussed the extra-curricular appointments for the 2023-2024 school year. This item to be placed on the June 19, 2023 agenda.

Extra-Curricular
Appointments

The Board discussed the fall athletic appointments for 2023-2024 school year. This item to be placed on the June 19, 2023 agenda.

Fall Athletic
Appointments

The Board discussed the Game Help List for 2023-2024.

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|------------------|---------------------|-------------------|-------------------|
| ○ Jerry Adamus | ○ Elizabeth Diehl | ○ Stacey Mattocks | ○ Lisa Smith |
| ○ Donna Banks | ○ Alyssa Forte | ○ Dana Miller | ○ Emily Sonney |
| ○ Katy Beebe | ○ Kyle Forte | ○ Andrea Moreno | ○ Eric Sonney |
| ○ Vicki Bendig | ○ Elizabeth Garcia | ○ Sue Nolan | ○ Walter Staab |
| ○ Samantha Black | ○ Becky Groenendaal | ○ Debby Peck | ○ Ray Trejchel |
| ○ Bernie Cage | ○ Mike Grove | ○ Derek Peterman | ○ Cindy Widdowson |

Game Help for
2023 - 2024

- | | | |
|----------------|-------------------|-------------------|
| ○ Bethany Cage | ○ Sheri Hoffman | ○ Jay Pikiewicz |
| ○ Julie Canter | ○ Kevin Linza | ○ Julie Pikiewicz |
| ○ Ryan Dernar | ○ Elizabeth Linza | ○ Paul Semrau |

This item to be placed on the June 19, 2023 agenda.

Mr. Matson requested that Mr. Englert and Mr. Carter be invited in the near future to give the board an update on the athletic program and the revamping on which they were working.

The Board discussed the Erie County Enhanced Screening Agreement between the Erie County Department of Health and the Erie County School District and Northwest Tri-County Intermediate Unit. This item to be placed on the June 19, 2023 agenda.

Erie County
Enhanced
Screening
Agreement

The Board discussed the Student Assistance Program Agreement between Pyramid Healthcare and Wattsburg Area School District for the 2023-2024 school year. This item to be placed on the June 19, 2023 agenda.

Pyramid SAP
Agreement

Mr. Morvay shared highlights from the May Erie County Vocational Technical School meeting:

- Hannah Devine was honored as an exemplary student.
- The PERKINS Grant review showed some students as not meeting the proficiency standard they require. There will be follow-up to ensure the students improve.
- NOCTI (National Occupational Competency Testing) showed 97% of the seniors tested competently in their field of study.
- Graduation for ECTS students was held on May 31, 2023.
- Construction is continuing with the administration and HR offices and south addition completed.
- The furnishing and fixture have been 80% billed and the contingency balance is looking good. The Cosmetology Lab is dependent on the contingency balance and bidding to the original contractors.

Mrs. Burlingham commented that she is appreciative and excited that our district is collaborating with other providers for mental health to ensure that families have resources not only for the kids but also for the families because we know "it takes a village to raise a child". She also said that she had the privilege to attend graduation and loved seeing families be a part of it.

Dr. Pushchak also shared the same sentiments regarding commencement and the 4th Grade Graduation. He said the caring of the teachers was very evident, and it was easy to see how the teachers helped the students get to where they should be socially, academically, and emotionally. It was nice to recognize our students and their milestones.

Mrs. Hetherington inquired about having an eighth-grade graduation. Some Board members noted that there is an award ceremony for each grade.

Mrs. Burlingham recognized the staff and administration for keeping parents up to date on the seventh grade Niagara Falls trip with the wildfire, smoke and

weather conditions. She appreciated being updated so parents could feel that their children were safe while having a wonderful time.

Mr. Matson shared the Summer Send Off was wonderful. and that the fireworks were impressive. Kudos to everyone who was involved.

Mr. Morvay shared that we have a good District. As board members, we should be championing that. Whether it is a function of support services, sports, academics or facilities and administrative team. We need to be proud of the district and celebrate that. We have equal opportunities for everyone to succeed.

Mrs. Farrell shared that at the Envirothon, it was nice to observe the students being proud of their district and for them to experience the support of the district. She thanked the district for allowing students to take part in field trips and noted that it is awesome we offer these types of opportunities to our students. She concluded her comments by saying that we have a great district and thanked the administration for enabling the staff to provide these opportunities for our students.

Dr. Berlin shared it is a team effort of all to make the district a success.

Mr. Bloeser announced that the Board would meet following the work session to discuss the Wattsburg Education Support Personnel Association's Collective Bargaining Agreement.

There being no further business, upon motion by Dr. Puschak, seconded by Mrs. Farrell, the meeting was adjourned at 7:25 PM.

Adjournment

Signature on File
Vicki Bendig
Board Secretary